

# **ANDHRA PRADESH STATE HAJ COMMITTEE**

D. no: 39-3-2, RK Plaza, 3<sup>rd</sup> floor, Mosque Road, Labbipet, Vijayawada-520010.

TN.NO.44/APSHC/FT/2023

Dated: 13-05-2023

## **TENDER NOTICE**

Tenders are invited for the following work from well experienced Firms/Caterers/Agencies for supply of HALAL food during the Haj Camp operations 2023. The Tenders shall be opened in the office A.P.S Haj Committee, RK Plaza, 3<sup>rd</sup> floor, Mosque Road, Labbipet, Vijayawada in the presence of tenderers (or) their authorized agents.

Name of work. : Preparation and Supply of Halal Food stuff to the Haj pilgrims (3) times, drinking water and two times tea a day during the Haj camp including necessary crockery items, utensils, glasses, serving, etc., at Madaras-e-Sirajul Uloom, Adjacent to Vijayawada Guntur Highway, Nambur, Guntur District.

EMD of the contract : Rs.5,00,000/- (Rupees Five Lakhs Only) in favour of Executive Officer, Andhra Pradesh State Haj Committee (in the shape of DD, Refundable).

### **Documents to be submitted:**

1. The Tenderer should have a minimum experience of not less than (3) years in serving food for not less than 3000 persons at a time duly supported by the experience certificate issued by respective parties.
2. Preference shall be given to the firm which have handled minimum (1) Haj Camp operations on the last (10) years at any Embarkation point duly supported by the experience certificate signed by the competent authority.
3. The Tenderer should submit the Firm Registration Certificate.
4. The Tenderer should submit the GST Registration Certificate, Sales Tax etc., along with the application.
5. The Tenderer should submit the I.T>Returns for the last (02) years (2021-22, 2022-23)
6. The Tenderer should submit the Pan Card copy of the Firm/Proprietor.
7. The Tenderer should submit the self declaration to submit that he is competent enough to take up the work defined in Tender.

**EXECUTIVE OFFICER  
A.P.S.HAJ COMMITTEE  
VIJAYAWADA.**

## **SCHEDULED DATES OF TENDER FOR** **HAJ-2023**

**DATE OF ISSUANCE OF TENDER SCHEDULE :** 15-05-2023 to 22-05-2023.  
Upto 01.00 P.M.

**DATE OF SUBMISSION OF SEALED TENDERS :** 22-05-2023 at 03.00 P.M.

**DATE OF OPENING OF SEALED TENDERS :** 22-05-2023 AT 04.00 p.m.

## **Schedule – A**

### **SPECIFICATIONS**

Preparation & Supply of Breakfast, Lunch & Dinner for about (1000) persons at an average, three times a day from 06<sup>th</sup> June, 2023 to 22<sup>th</sup> June, 2023 as per flights schedule and order issued by the Executive Officer, Andhra Pradesh State Haj Committee on daily basis.

The menu suggestion is given below:

- |                  |   |   |
|------------------|---|---|
| 1. Breakfast     | : | Khichdi, TilKa Khatta, Kheema (Halal Meat of Potla)   |
| 2. Lunch         | : | Chicken Biryani, Mirchi Ka Salan, Dalcha & Rhyta, Mutton Biryani (Friday) , Sweet(Double ka Meetha, Fruit ka Sweet, Kaddu ka kheer) |
| 3. Dinner        | : | Roti / Rumalu Roti, Chicken Curry, White Rice, Curd   |
| 4. Tea           | : | Two Times a day (1) After Breakfast (2) After Dinner.   |
| 5. Mineral Water | : | To be supplied in sufficient quantity.  |

### **TERMS & CONDITIONS**

1. These terms and conditions shall applicable only in respect of submission of sealed tenders in respect of Preparation & Supply of Breakfast, Lunch & Dinner for about (+/-) 500 persons at an average, three times a day from 06<sup>th</sup> June, 2023 to 22<sup>th</sup> June, 2023 from the date of allotment of contract.
2. Every tenderer shall submit tender form / application in the tender box between 11.00 A.M. to 03.00 P.M. on 22-05-2023 along with residential proof Certificate / copy of Aadhar Card / PAN Card / Ration Card together with Passport size photographs. The said each tender form / application cost is Rs.1000/-. Without tender form / Application cost, the Tender form / Application will be rejected.
3. The Tenderer shall submit Earnet Money Deposit (EMD) of Rs.5,00,000/- (Rupees Five Lakhs Only) in the shape of DD in the name Executive Officer, A.P.State Haj Committee, Vijayawada, alongwith Tender Form / Application. Without EMD the tender application stands invalid and not countable.
4. The EMD deposited by the unsuccessful tenderers would be returned back soon after the Bid, except 1<sup>st</sup> and 2<sup>nd</sup> Lowest bidders.
5. In case, the 1<sup>st</sup> Lowest bidder fails to come forward to comply the orders of the Haj Committee, his EMD will be forfeited and work shall be allotted in favour of 2<sup>nd</sup> Lowest bidder as per the decision of the Chairperson, A.P.S.Haj committee.
6. In case the 2<sup>nd</sup> Lowest bidder fails to comply such directions, his EMD shall be forfeited.
7. The tenderer should have a minimum experience not less than (10) years serving food for not less than 3000 persons at a time duly supported by the experience certificate issued by engaged organization / party.
8. The Tenderer should have handled minimum (1) Haj Camp operations on the last (10) years duly supported by the experience certificate signed by the competent authority.
9. All the crockery items for cooking, serving, etc. have to be procured and supplied by the caterers only at their own responsibility from the commencement of the Haj camp till the completion of the Haj camp.
10. After each meal, the entire area has to be cleaned & kept neat to maintain hygienic conditions.

11. After completion of the contract the area allotted has to be cleaned and handed over to the concerned officials of Haj House Maintenance.
12. Any damage/breakage of property of the Haj Camp will be claimed as per the valuation ascertained by the concerned officials.
13. Service should be done at the best satisfaction of the authorities/Haj Pilgrims. Receipt of any written complaint shall attract penalty as deemed fit against unsatisfactory performance.
14. The food items should be of good quality and taste to be served at the satisfaction of the Haj pilgrims.
15. All the items have to be stored at the space designated available well in advance to avoid inconvenience to the pilgrims.
16. The exact no. of Haj Pilgrims, officers & volunteers will be intimated (12) hours before, by the Chairman, A.P.S.Haj Committee or Convener, Food committee for necessary preparation & supply of food as per reporting of pilgrims on day to day basis.
17. The tenderer should pay all taxes including GST if any.
18. If any written complaint is received from any Senior Officer, Members State Haj Committee/ Competent authority, the Andhra Pradesh State Haj Committee has full right to reject the Tenderer at any stage during the Haj Camp & for the next future Haj Camps.
19. The Hon'ble Chairperson, A.P.State Haj Committee is the authority to finalize the tender basing on the lowest rates quoted and considering past experience and track record.
20. The Chairperson, Andhra Pradesh State Haj Committee is the authority to reject any or all tenders without assigning any reasons thereof.
21. The A.P.S.H.C. reserves its right to cancel/ modify/ alter any or all tenders without assigning any reasons thereof.
22. The tenderer shall follow any instructions of the A.P.S.Haj Committee to supply additional food on short notice due incidental and emergency requirements if any.
23. Payment will be made based on the Work Order and agreed tender rates. No escalation of the rates will be allowed in any circumstances.

**Executive Officer**  
**A.P.S Haj Committee, Vijayawada.**